

Arbitration clause drafting master - One-page Cheat Sheet

Chapter in 2 Minutes

- Seat, venue, governing law, institution/rules, tribunal, language, scope, notice, interim relief, confidentiality and consolidation.
- Use a single source-controlled matter file.
- Assign business, legal, finance, tax and document owners.
- Preserve event-date law and procedural chronology.

Provision / control map

Gate	Meaning	Action
Gate 1	Valid written clause, consent, scope, parties and arbitrable subject matter.	Clause memo and party/transaction evidence.
Gate 2	Seat drives curial law/court; venue alone may not.	Record express language and institutional edition.
Gate 3	Contract notice, section 21 receipt and claim clocks.	Calendar every claim/counterclaim.
Gate 4	Appointment procedure, eligibility and disclosures.	Conflict screen and post-dispute waiver control.

Decision flow



Critical file

Contract/rules, authority, chronology/limitation, notices/service, pleadings/evidence, quantum, award/settlement, court and payment/security records.

Canonical: <https://finin2min.com/laws/arbitration-and-conciliation-act-1996/masters/clause-drafting-master.html>
Source: official India Code Act consolidation as on 1 June 2026. Verify event-date law, High Court/institution rules and judgments.